



EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

Cllr Lynn Chesterman

2 TITLE OF REPORT

Award of Legionella contract

3 DECISION TAKEN

To award the contract for Legionella testing to Urban Environments Limited for a three year period, with a possible one year extension, commencing on 1st September 2023.

4 IF URGENT, REASONS FOR URGENCY

NOT URGENT

5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Lynn Chesterman

Signature

Date this decision was taken _____

Date of circulation/publication of this decision _____

6 EXPLANATION/ BACKGROUND:

- 6.1 The Council requires a suitably experienced and qualified organisation to undertake water hygiene works in sheltered accommodation and to residential cold water storage tanks, following the expiry of the current contract on 31st August 2023.

6.2 The tender opportunity was advertised in accordance with the Public Contracts Regulations 2015 and 7 tenders were returned and evaluated in accordance with the agreed criteria of 50% Price and 50% Quality.

6.3 Urban Environments Limited scored the highest against the evaluation criteria.

6.4 Legal Implications:

The procurement has been undertaken in accordance with the Public Contracts Regulations 2015.

6.5 Financial Implications:

6.5.1 The contract costs will be met from existing budgets

6.5.2 A breakdown of annual costs are included in Appendix 1.

6.6 Risk Implications:

6.6.1 As with all procurements of this value, there is a risk of challenge from an unsuccessful bidder.

6.6.2 A legionella risk assessment of all properties will be undertaken on an annual basis.

6.7 Alternative options considered and reasons for their rejection (if any):

No other options have been considered. This is a very specialist area of work that cannot be undertaken in house.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 Appendix 1- tender evaluation results

8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED

8.1 None

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 Appendix 1

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